



DepEd – DIVISION OF QUEZON

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Registration Number:
QAC/R63/0216

UNNUMBERED MEMORANDUM

TO: Public Schools District Supervisor
Elementary and Secondary School Heads
All Concerned

FROM: CATHERINE P. TALAVERA, CESO V
Schools Division Superintendent

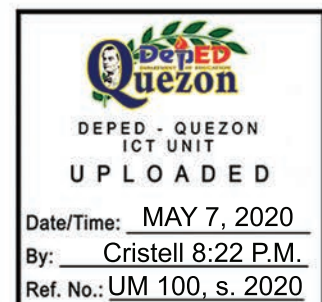
SUBJECT: HIRING OF SUBSTITUTE TEACHERS

DATE : May 7, 2020

In connection with the hiring of **Substitute Teachers for SY 2020-2021** for all who will go on leave (Maternity Leave, Sick Leave, Personal Leave, Vacation Leave) all school heads are advised to secure the approval of the Schools Division Superintendent one (1) month before the actual service of the substitute teacher.

For the information and guidance of all concerned.

perwog05/07/2020



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